

Lincoln Christian University

Vice President of Academics

Lincoln Christian University seeks Vice President of Academics. Position begins June 1, 2020. The Vice President of Academics (VPA) is the chief academic officer and reports directly to the President, and serves as a member of the President's Leadership Team. The VPA leads a team of Deans, who report directly to the VPA, as well as with the University's Academic Council, which is made up of the VPA, Deans, and elected Faculty Representatives. The VPA's primary purpose is to ensure that the academic mission of the University is fulfilled with excellence, especially in the areas of faculty (teaching) and instruction (learning). The VPA is expected to be a faculty advocate who helps create an environment where teaching and learning excel – in and out of the classroom.

Job Functions:

- Personal Attributes
 - Live a life of Christian character leading moral purity and personal integrity
 - Think strategically, act proactively, lead collegially, communicate effectively, manage risk, problem solve, and serve pastorally
- Processes (focused on leadership and management)
 - Provides servant leadership that inspires, challenges, and empowers others
 - Utilizes effective and efficient management structures
 - Communicates regularly and sufficiently with all appropriate parties
 - Involves personnel appropriately in decision-making processes
 - Interacts collegially and creatively with other administrators and with trustees
 - Organizes and leads the University's institutional effectiveness/assessment efforts
- Personnel (regular faculty, adjunct faculty, non-teaching faculty, academic support staff)
 - Works with Deans to plan for and select new personnel as needed and as feasible
 - Works with the Deans to facilitate orienting and mentoring new personnel
 - Empowers Deans to create a program of professional development for current personnel
 - Supervises the assessment and evaluation of current personnel
 - Promotes faculty and staff welfare
- Programs (in instruction and in academic support areas, such as the library)
 - Helps communicate a vision and create a plan for all programs in keeping with the mission
 - Allocates funding and other resources for academic programs
 - Works with Deans to ensure that all programs are regularly evaluated and revised as needed
 - Works with Deans to facilitate the planning for and implementation of new programs
 - Creates an environment where all programs are treated fairly and appropriately
 - Carries a teaching load of 6 credit hours per year
- Policies (guiding principles for academic life)
 - Coordinates the creation, implementation, communication, and evaluation of academic policies
 - Serves as a member of the President's Cabinet
- Publications
 - Coordinates efforts to present academic issues professionally to all appropriate publics
 - Directs the production and publication of academic catalogs in a professional manner
 - Ensures that all external reports regarding academics are completed in a timely, accurate, and professional manner (e.g. self-studies, annual accreditation reports, etc.)
 - Facilitates the creation, communication, implementation, and evaluation of internal reports as needed (e.g. trustee reports, annual factbook, special project reports, feasibility studies, annual agreements, teaching agreements, syllabi, etc.)

Required Qualifications/Education/Experience and Skills:

- An earned doctorate from a regionally accredited institution (or its foreign equivalent)
- Relevant professional experiences (including experience in higher education and assessment)
- Commitment to the mission, vision, and values of the institution as well as the principles of the Stone-Campbell Movement

- Candidates whose past education and/or experience includes an institution accredited by the Association of Theological Schools are preferred
- A quality of spiritual life that is exemplary and distinctly Christian
- Ability to inspire academic excellence
- Strong leadership skills
- Demonstrated ability to motivate people and manage complex systems
- Exceptional interpersonal, verbal, and written communication skills
- Strong organizational, time management, and planning skills with the ability to multi-task, manage, and prioritize multiple project and work independently and collaboratively

For a full job description, go to <https://www.lincolncristian.edu/employees/opportunities.php>. Applicants should be prepared to respond to the University's mission, statement of faith, core values, and philosophy of education (documents available at www.lincolncristian.edu/about-us/). Interested applicants should send a *cover letter*, *resume*, and *minimum of three references* to Mrs. Marla Bennett, Director of Human Resources, Lincoln Christian University, 100 Campus View Drive, Lincoln, IL, 62656, or hr@lincolncristian.edu. Submissions will be accepted until December 1, 2019 or until position is filled.

Lincoln Christian University was founded in the heart of Illinois in 1944. Today, more than 1,000 students pursue their undergraduate, seminary, and adult and graduate studies education at our main campus, extension sites, and online. Our alumni have served across the United States and in more than 160 countries. LCU gives its students the knowledge, skills, and Biblical worldview to live their mission in the church, the workplace, and the world. LCU offers a variety of majors and degrees ranging from professional two-year associate degrees to the Doctor of Ministry. The school is historically associated with the Christian Church/Church of Christ, or Restoration (Stone-Campbell) Movement. Additional information about Lincoln Christian University is available at www.lincolncristian.edu.

Lincoln Christian University does not unlawfully discriminate in employment practices on the basis of race, color, national or ethnic origin, age, gender, disability, or prior military service. Lincoln Christian University encourages applicants who will contribute to the cultural diversity of the University to apply and to identify themselves if they wish. Federal guidelines clearly recognize the right of church-related institutions to seek personnel who will support the goals of the institution, including the right to select members of the church to which the institution is related.